

**Believer's Academy, Inc.**  
**Governing Board of Directors Meeting Minutes**  
**Date 4/8/15**

**1. Call to Order**

Meeting was called to order at 5:47pm on 4/8/15 by Board Member Melissa Smith.

**2. Roll Call**

Members present – Melissa Smith (President), Adam Gellis (Vice President), Gigi English (Secretary), Bruce Fowler (Treasure), Lori Dyer (non voting member), Mark Manners (non voting member), Rebecca Pelletier (non voting member).

A quorum was achieved for voting purposes.

**3. Approve Minutes from 2/11/15**

Motion was made *by* Melissa Smith for approval; motion was 2<sup>nd</sup> Adam Gellis; Minutes were unanimously approved.

**4. Open Forum**

**5. New Business**

**Academic Items**

**A-1** – I recommend the Board adopt 3.85 Employment of substitutes, Part-time Policy.

Motion was made *by* Adam Gellis for approval; motion was 2<sup>nd</sup> Melissa Smith; Motion was unanimously approved.

**A-2** - I recommend the Board approve the 2015-2016 Academic Calendar.

Motion was made *by* Melissa Smith for approval; motion was 2<sup>nd</sup> Bruce Fowler; Motion was unanimously approved.

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Signature: Board of Directors Chairperson

**A-3** - I recommend the Board approve the contract with School Accounting Services Inc. for FY15

Motion was made *by* Melissa Smith for approval; motion was 2<sup>nd</sup> Bruce Fowler;  
Motion was unanimously approved.

**A-4** - I recommend the Board approve the contract with The Speech & Language Connection (Pamela L. Beaumont) for Speech and Language Service.

Motion was made *by* Melissa Smith for approval; motion was 2<sup>nd</sup> Gigi English;  
Motion was unanimously approved.

**A-5** - I recommend the Board approve the appointment of Mark Manners as the Parent Involvement Liaison to the Board of Directors at Believers Academy for FY16.

Motion was made *by* Melissa Smith for approval; motion was 2<sup>nd</sup> Adam Gellis;  
Motion was unanimously approved.

### **Business Items**

**Item B1** - I recommend the Board approve the financials for January & February 2015 as required by the sponsor.

Motion was made *by* Melissa Smith for approval; motion was 2<sup>nd</sup> Adam Gellis;  
Motion was unanimously approved.

**Item B2** - I recommend the Board approve BKHM as audit firm for the annual financial statements and preparer of the corporate tax return.

Motion was made *by* Adam Gellis for approval; motion was 2<sup>nd</sup> Melissa Smith;  
Motion was unanimously approved.

**Item B3** - I recommend the Board adopt the school's proposed FY16 Budget.

Motion was made *by* Melissa Smith for approval; motion was 2<sup>nd</sup> Bruce Fowler;  
Motion was unanimously approved.

**Item B4** - I recommend the Board approve the Capital Outlay Plan for FY16.

Motion was made *by* Melissa Smith for approval; motion was 2<sup>nd</sup> Bruce Fowler;  
Motion was unanimously approved.

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Signature: Board of Directors Chairperson

## **Discussion Items**

**Item #D1** - Graduation Update – May 22, 2015  
(8:30am breakfast / 10:00am ceremony)

**Item #D2** – Teacher Contracts/Hiring/Concerns

**Item #D3** – Board Meeting Dates FY16:  
August; September; December; February; May

**Item #D4** – Admin Evaluations

**Item #D5** – Technology Purchases and Upgrades

**Item #D6** – End of the School Year trips – Buster Bark Incentive  
Roger Dean Baseball Game; Rapids Waterpark; Skatezone

**Item #D8** – Parent Liaison – PIP ( NEW Praxi School – Allows parent email &  
text blasts to keep parents informed); Parent Involvement Survey Results Coming

**Item #D9** – New Board Member Search & Compliance Trainings  
(Bruce & Melissa – 2 hr Refresh Training, Bruce – Badge)

**Item #D10** – Financial Disclosures Next Month

## **6. Adjourn**

Meeting was adjourned at 7:17pm on 4/8/15 by Board Member Melissa Smith.

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Signature: Board of Directors Chairperson