

Believer's Academy, Inc.
Governing Board of Directors Meeting Minutes
Date 8/10/16

1. Call to Order

Meeting was called to order on 8/10/16 at 5:48pm by Board Member Melissa Smith.

2. Roll Call

Members present – Melissa Smith (President), Adam Gellis (Vice President), Bruce Fowler (Treasurer), Lori Dyer (non voting member), Mark Manners (non voting member), Rebecca Pelletier (non voting member).

A quorum was achieved for voting purposes.

3. Approve Minutes from 5/11/16

Motion was made *by* Melissa Smith for approval; motion was 2nd Adam Gellis; Minutes were unanimously approved.

4. Open Forum

5. New Business

Academic Items

Item A1 – I recommend the Board ratify the annual contract between Streamline Mediaworks for new network and technology set-up & maintenance, server and computer maintenance and technology & media upgrades.

Motion was made *by* Melissa Smith for approval; motion was 2nd Adam Gellis; Motion was unanimously approved.

Item A2- I recommend the Board approve the annual employment contracts for the following staff members: Kelly Allen, Joan Collette (Gentile-Dyer), Adrian Gomez, Lori Haynie, Michael Kelley, Jennifer Kula, Jaime Manners, Scot Mead, Karen Morris, Rebecca Pelletier, Nicole Phillips, Geoff Thurston, Maureen Thurston.

Motion was made *by* Adam Gellis for approval; motion was 2nd Melissa Smith; Motion was unanimously approved.

Signature: Board of Directors Chairperson

Item A3 – I recommend the Board approve the 2016-2017 Employee Handbook.

Motion was made by Bruce Fowler for approval; motion was 2nd Melissa Smith;
Motion was unanimously approved.

Item A4 - I recommend the Board approve the contract with Marisela Castillo for cleaning services.

Motion was made *by* Melissa Smith for approval; motion was 2nd Bruce Fowler;
Motion was unanimously approved.

Business Items

Item B1 – I recommend the Board approve the financials for April, May and June 2016 as required by the sponsor.

Motion was made *by* Adam Gellis for approval; motion was 2nd Bruce Fowler;
Motion was unanimously approved.

Discussion Items

Item #D1 – FY17 Enrollment – complete with face to face meetings with all families
120 Students; waitlist established

Item #D2 – Parent Liaison - Open House – September 1st;
Title I Parent Survey Results – 100% of Parents feel welcome at
Believers Academy and encouraged to be involved

Item #D3 – BKHM Audit Status – Completed August 4th; Final Report presented in September

Item #D4 – Financial Disclosures & Conflict of Interest Forms - completed

Item #D5 – IDEA Dispute

6. Adjourn

Meeting was adjourned on 8/10/16 at 7:45pm by Board Member Melissa Smith.

Signature: Board of Directors Chairperson