

Believer's Academy, Inc.
Governing Board of Directors Meeting Minutes
Date 8/12/15

1. Call to Order

Meeting was called to order at 5:50pm on 8/12/15 by Board Member Melissa Smith.

2. Resignation of Board Member – Gigi English

3. Roll Call

Members present – Melissa Smith (President), Adam Gellis (Vice President), Bruce Fowler (Treasure), Lori Dyer (non voting member), Mark Manners (non voting member), Rebecca Pelletier (non voting member).

A quorum was achieved for voting purposes.

4. Nomination of Board Member

Motion to elect Kathy Anderson as the Secretary to the Board of Directors; Motion was made *by* Melissa Smith; for approval; motion was 2nd Adam Gellis; Motion was unanimously approved.

5. Approve Minutes from 4/8/15

Motion was made *by* Adam Gellis for approval; motion was 2nd Melissa Smith; Minutes were unanimously approved.

6. Open Forum

7. New Business

Academic Items

Item A1 – I recommend the Board ratify the annual contract between Streamline Mediaworks for new network and technology set-up & maintenance, server and computer maintenance and technology & media upgrades.

Motion was made *by* Melissa Smith for approval; motion was 2nd Adam Gellis; Motion was unanimously approved.

Signature: Board of Directors Chairperson

Item A2- I recommend the Board approve the annual employment contracts for the following staff members: Rebecca Pelletier, Jennifer Kula, Maureen Thurston, Jaime Manners, Kiara Slaton, Joan Collette, Lisa Davis, Anthony Hathaway, Allyson Giscombe, Scott Mead, Karen Morris, Nicole Phillips, Michael Kelley, Kelly Allen, and Sara Kosiorowski.

Motion was made *by* Adam Gellis for approval; motion was 2nd Melissa Smith;
Motion was unanimously approved.

Item A3 – I recommend the Board approve the 2015-2016 Student Handbook and Employee Handbook.

Motion was made *by* Melissa Smith, for approval; motion was 2nd Bruce Fowler;
Motion was unanimously approved.

Business Items

B-1 - I recommend the Board approve the financials for March, April, May and June 2015 as required by the sponsor.

Motion was made *by* Melissa Smith for approval; motion was 2nd Bruce Fowler;
Motion was unanimously approved.

Discussion Items

Item #D1 – FY16 Enrollment – complete with face to face meetings with all families

Item #D2 – Parent Liaison: Open House – September 8
Parent Communication via Praxipower – web portal & texting/alert system

Item #D3 – BKHM Audit Status

Item #D4 – Financial Disclosures & Conflict of Interest Forms

8. Adjourn

Meeting was adjourned on 8/12/15 at 7:45pm by Board Member Melissa Smith.

Signature: Board of Directors Chairperson